



West Coast Swimming Club

Captain Selection Procedure

Key Principles

- The West Coast Swimming Club recognises the importance of fostering leadership within the Club's swimming members.
- The Club sees opportunities for Club Captains to provide positive leadership in a variety of settings during their tenure as important.
- In turn, positive leadership by the Captains promotes the Club in a positive light and further develops opportunities for recruitment and retention of swimmers.

The Club will use the following steps in selecting their Club Captains:

1. The Committee will seek nominations for Captains from the Club's coaches using the following guidelines. Captains:
 - a) Will be senior swimmers.
 - b) Will live locally and attend squad sessions as part of the West Coast Swimming Club for the duration of the year.
 - c) Need to have demonstrated positive role modelling behaviour within all aspects of Club life including training, competition, meetings and mentoring of other swimmers.
 - d) Need to be willing to promote the Club in a positive manner within the wider community.
 - e) Need to be prepared to speak to the fellow swimmers in a public setting with the appropriate support from coaches and/or committee members.
 - f) Need to be available to attend Committee meetings when requested.
 - g) Need to be available to attend promotional opportunities.
2. Two Captains will be selected unless there are extenuating circumstances. In these situations, the Committee will decide the number of Captains appointed for that year.
3. Captains will be selected upon the above criteria irrespective of their gender.
4. The Committee will ratify these nominations at the next available Committee meeting or through electronic correspondence.
5. The President or their proxy will approach Committee ratified nominees to gauge their willingness to stand for election.
6. The President or their proxy will run a meeting with the Club's swimmers to hold a vote.
7. The President or their proxy (in the case of a conflict of interest) will count votes.
8. All Club members will be notified of the Captains' appointment via email as soon as possible after the vote has taken place.



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Role Description

The Club will use the following role description as a guide for Captains to follow:

Club Captain Role

Objective

- To provide leadership of the swimmers within the Club

Responsibilities

- Attend West Coast Swimming Club training at a high attendance rate.
- Attend most of the local, regional and state swimming meets.
- Always have a positive attitude.
- Demonstrate to teammates that you are supportive of all swimmers.
- Assist in individual swimmer's improvements.
- Respect and support fellow swimmers, parents/ caregivers, and Committee members.
- Cheer and celebrate club swimmer successes.
- Participate in any ceremonial responsibilities with pride.
- Report any issues to the Club's coaching staff and/or committee members.
- Be an active listener in all interactions with people involved in swimming.
- Be available to attend committee meetings if required.
- Be a representative voice for swimmers.
- Initiate social events that build a positive culture amongst the swimming group.

Attributes

- Positive role model
- Strong understanding of swimming and the expectations of the Club of its swimmers
- Ability to relate to all age groups involved in the Club.
- A willingness to represent the Club at competitions and meets.
- Ability to liaise to other Club Captains and coaches.

Accountability

- Club Captains are accountable to the President and Club Committee.
- If the club captain is not able to meet their responsibilities it will be at the committee's discretion to review their position and re appoint a replacement.

Approved By	Date	Review Date
COMMITTEE	29/04/2024	29/04/2026